

The North Carolina Surplus Lines Stamping Office (NCSLSO), on behalf of the North Carolina Department of Insurance (NCDOI), will begin to reconcile policies written and premiums collected by eligible non-admitted insurers with policies and premiums reported by licensed resident and non-resident surplus lines agents.

The *Premium Reconciliation* program will help to ensure that all taxes and revenues have been submitted in accordance with North Carolina Insurance Statutes. The North Carolina Department of Insurance will be requesting data regarding non-admitted insurance written in North Carolina for the year 2022 and forward to be reported to the North Carolina Surplus Lines Stamping Office. The NCDOI is requesting this data to assist with the reconciliation of premium written by non-admitted insurance companies with the premiums reported by the North Carolina surplus lines agents, agencies, and Independently Procured Coverage (IPC) filers.

Effective January 30, 2023, Non-Admitted Insurers writing business in North Carolina will now also use SLIP to submit policy data. Insurers currently on the NCDOI non-admitted insurers list will receive credentials when the system goes live on January 30, 2023. After the initial launch of Insurer SLIP accounts, Insurers will have the ability to register new accounts as they are added to the eligible list of non-admitted insurers with the NCDOI. Please contact the Stamping Office if you need assistance.

Insurers have the following options for data submissions via SLIP: (1) manual data entry or (2) bulk transaction upload via the XML batch process. The XML batch schema is similar to those utilized for non-admitted insurer reporting in Florida and Georgia. Insurers reporting a relatively small number of policies are ideal candidates for the manual data entry in SLIP, while insurers reporting numerous policies may prefer to submit data in the XML batch format. Please contact the Stamping Office to request more information on the XML batch process.

The Stamping Office will use the insurer reportings to reconcile the agent/agency policy data. Please report the data as it appears on the declarations page. The following data is required for each policy:

- Policy number
- Insured
- Premium (100% of the premium for North Carolina “Home State” policies)
- Transaction effective date
- Name of the agent or agency who wrote the policy

The filing deadline for **foreign insurers** to report 2022 business is **April 1, 2023**. The filing deadline for **alien insurers** to report 2022 business is **June 30, 2023**. Foreign and alien insurers

will file annually with the Stamping Office for the previous calendar year on April 1 and June 30, respectively.

For additional information, please visit the Insurer Filing and Premium Reconciliation manuals and the Frequently Asked Questions on <https://ncsla.com>. If you have any questions, please contact the NC Surplus Lines Stamping Office at (919) 746-8415 or via email at [contact@ncsla.com](mailto:contact@ncsla.com).